

U.S. Department of Justice
United States Marshals ServiceInvestigative Operations
Obligation Document

INSTRUCTIONS: See page 2 for detailed instructions.

SECTION 1: OBLIGATION

The obligation number will be entered once all parties have signed the form USM614.

UFMS OBLIGATION #: M-17-A34-000856

SECTION 2: PARTICIPATING AGENCIES

Notification to state and local agencies of funding provided in support of U.S. Marshals Service operations, pursuant to the Memorandum of Understanding (MOU) between:

Everett Police Department

and

Western District of Washington (86)

SECTION 3: PROJECT / OPERATION NAME

Beast Mode

SECTION 4: PERIOD OF PERFORMANCE

July 10, 2017

to

August 18, 2017

SECTION 5: APPROPRIATION DATA

FISCAL YEAR	ORGANIZATION	FUND	PROJECT	SOC	PURPOSE	DOLLAR AMOUNT
				21000	Travel / Per Diem	
				31011	Investigative Expenses	
2017	D86	0324	FWB3000F	25200	State & Local Overtime	\$5,271.04
				26001	Supplies & Materials	
TOTAL OBLIGATION AMOUNT:						\$5,271.04

ADD APPROPRIATION DATA

SECTION 6: CONTACT INFORMATION

DISTRICT/HQ CONTACT:

Name: Brian AllanPhone: (206) 718-0802E-mail: brian.allan@usdoj.gov

STATE/LOCAL CONTACT:

Name: Mike AtwoodPhone: (425) 508-1242E-mail: matwood@everettwa.gov

SECTION 7: AUTHORIZATION

This obligation document serves as notification of funding provided to support state and local agencies participating in U.S. Marshals Service Operations subject to the availability of funds. The U.S. Marshals Service reserves the right to remove unused residual funds upon completion of payments under this obligation.

USMS Administrative Representative - Certification of Funds:

Signature: KAYLA CELAYA

Kayla Celaya, ACDUSM

Date: 7/10/2017

USMS Operational Representative - Obligation Approval:

Signature: 

Jacob Green, U.S. Marshal

Date: 7/10/2017

Departmental Representative - Acknowledgement:

Signature: _____

Dan Templeman, Chief of Police

Date: _____

SECTION 8: STATE/LOCAL FINANCIAL CONTACT INFORMATION:

A. The state/local agency will be applied by the state/local agency financial contact information.

B. The state/local agency will provide a valid DUNS number from the SAM.gov database.

Name: Tracey VersteegPhone: (425) 257-8447E-mail: tversteeg@everettwa.govState/Local Agency DUNS #: 608909156

ATTEST:

City Clerk

FORM USM-614 INSTRUCTIONS

The Investigative Operations Obligation Document is designed to provide district, regional fugitive task forces, and SOIB one standard obligating form to record new obligations with in UFMS. To adjust funding in an existing obligation, please refer to Form USM-614A, Investigative Operations Modification Document. Funding in support of the operation is pursuant to the existing Memorandum of Understanding (MOU) between the USMS and the state or local law enforcement agency participant. Reimbursements are subject to the availability of funds and contingent upon the submission of proper documentation. Please note that overtime reimbursements require the submission of agency invoices and supporting documentation on a quarterly basis.

In the event that the USMS will use a payment method OTHER than reimbursement directly to the state or local agency, additional guidance will be provided by USMS Headquarters. The district, RFTF, and SOIB office is responsible for communicating payment procedures to their partnering agencies. All payments are made via Electronic Funds Transfer (EFT) through the U.S. Department of Treasury.

SECTION 1: Obligation Number

- A. Enter UFMS Obligation number.

SECTION 2: Participating Agencies

- A. BOX 1: Enter name of state or local participating agency.
- B. BOX 2: Use drop down menu to select appropriate USMS Office.

SECTION 3: Project/Operation Name

- A. USMS Office will insert the name of the project or operation being funded.

SECTION 4: Period of Performance

- A. Insert valid period of performance for the obligation. Obligations created using the one-page Investigative Operations Obligation Form may not cross fiscal years.
- B. Period of performance must begin no earlier than the date of funds availability and end no later than September 30 of the current fiscal year.

SECTION 5: Appropriation Data

- A. Enter information across appropriate field for all items being obligated. All fields for a line item must be completed in order to proceed to the next step.
- B. Project Codes: Will be assigned by USMS Office.

SECTION 6: Contact Information

- A. Enter District/HQ contact information (Box 1) and State/Local contact information (Box 2).

SECTION 7: Authorization

- A. Certification of Funds: Signature will be applied by the USMS representative upon confirmation that funds have been moved into the budget.
- B. Obligation Approval: Signature will be applied by USMS representative upon receipt of obligation document. To ensure sufficient internal controls and proper segregation of duties, the USMS representative approving obligation forms cannot also approve invoices or reimbursements related to the same obligation. (See U.S. Office of Management and Budget (OMB) Circular A-123 and USMS Office of Finance guidance for further information regarding internal controls.)
- C. Acknowledgement: Signature will be applied by state or local agency representative. The obligation is not valid until all parties have signed. When completed, the form will be returned to the District/RFTF office. Once form is signed by all parties in section 7, the USMS office that is responsible for initiating the commitment, will create the obligation in UFMS and attach this form.

SECTION 8: State/local Financial Contact Information

- A. The state/local agency will be applied by the state/local agency financial contact information.
- B. The state/local agency will provide a valid DUNS number from the SAM.gov database.

CITY OF EVERETT
WASHINGTON

By: Ray Stephanson
Ray Stephanson, Mayor
7-18-2017
Date

ATTEST:

for Sharon Fuller
Sharon Fuller, City Clerk
Date: 7-18-2017

APPROVED AS TO FORM:

James D. Iles
James D. Iles, City Attorney
Date: 7/17/17